

## Facility Rental Application

### Event Organizer Details

- Organization type**
- Community Group Affiliate (as approved by Council)
- Private Rental

**Individual/Organization Name:** \_\_\_\_\_

**Complete Address:** \_\_\_\_\_

Street Address

City

Postal Code

**Telephone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### Event Details

**Facility/Facilities Requested**

*For details about each facility, see "Facility Rental Package"*

- Callander Community Centre – Large Hall/Kitchen and Bar
- Callander Community Centre – Orton Room (includes change rooms & washrooms)
- Callander Community Centre – Bill Barber Complex (includes Orton Room)
- Callander Community Centre – Yarlasky Park Athletic Field
- South Shore Community Centre – Upstairs Hall
- South Shore Community Centre – South Shore Soccer Field
- Hec Lavigne Memorial Pavilion

**Event Description:** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_

**Timeframe Facility Required:** \_\_\_\_\_

**Anticipated Attendance:** \_\_\_\_\_

Will alcoholic beverages be served at your event? YES  NO

Are the Bill Barber Complex Outdoor Lights required for your event? YES  NO

### Recurring Program Details (Applicable to Community Affiliates ONLY)

*The main intake for rental applications is in August of each year, to establish the next year's scheduling. To be guaranteed a time slot at a facility, it is crucial that applications be submitted no later than August 1<sup>st</sup> of every year. All other submissions will be considered per the remaining availability.*

**Description of recurring program dates and times:**

**Please include all dates and times for the upcoming calendar year. If more space is required, please attach additional pages.**

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**Indemnification and Hold Harmless Clause**

The Renter shall indemnify and hold harmless the Corporation of the Municipality of Callander and any of its officers, members of Municipal Council, employees, servants, agents, contractors, and volunteers from and against all claims, demands, loss, costs, damages, actions, liability, or expenses arising out of the use and/or occupation of the property belonging to the Municipality by the user group and any of its officers, members of Municipal Council, employees, servants, agents, contractors, and volunteers, except to the extent that such loss arises from the independent negligence of the Municipality.

I hereby declare that I have received and fully understand the Municipality of Callander Facility Rental Package and will abide fully with the rules and regulations contained within it.

_____	_____
Signature	Date

Applications shall be submitted to [info@callander.ca](mailto:info@callander.ca) or in person to the Municipal Office.

If your application is requesting a discounted rate (see facility rental package), please complete below:

- |   |  |
|---|--|
| <b>Public Event</b> – free for participants and donation made to Callander Not-For-Profit | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| <b>Public Event</b> - fee charged and donation made to Callander Not-For-Profit           | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| <b>Public Event</b> – free for participants and no donation                               | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| <b>Public Event</b> –fee charged and no donation  | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| <b>Private Event (ie. Birthday party)</b>   | YES <input type="checkbox"/> NO <input type="checkbox"/> |